



PROGRAM MANAGEMENT IN THE PUBLIC SECTOR

WHEN

- 1) APRIL 1ST, 2014—9AM - 11AM
- 2) APRIL 1ST, 2014—3PM - 5PM
- 3) APRIL 8TH, 2014—9AM - 11AM
- 4) APRIL 8TH, 2014—3PM - 5PM
- 5) APRIL 15TH, 2014—3PM - 5PM

WHERE

CAIM, Room 1.2

Via XX Settembre 5, Macerata

SPEAKER • Viviana Gaballo

INTRODUCING • Strategies and structures adopted in public administration to operate effectively and efficiently

ENGLISH SEMINARS

CONTENTS

1)

PLANNING

Principles and types of planning

2)

DECISION- MAKING

Four steps managers should take to make effective decisions

3)

ORGANIZING

The organizational architecture that can be used by government agencies to manage and direct their operations

4)

LEADING

How effective leaders motivate employees to perform well above expectations

5)

IMPLEMENTING

Three issues central to implementation